

The meeting opened with salutations and greeting from participants leading into an icebreaker question: **Would you rather wear a bib every time you eat out or drink from a sippy cup every time, you're at a restaurant/bar/diner?**

The clear consensus among agency leads and participants was a strong preference for **Bibs!**

UPDATES	IN THE KNOW	MEMOS
HMIS Newsletter	SCC SECURITY CHECKLIST - DUE MISSED THE DEW! NO WORRIES! MFA – LIVE! NEW! BF TRAINING HUB REPORT SPOTLIGHT: ROI DASHBOARD REPORT SPOTLIGHT: HOMELESS STATUS TIMELINE REPORT	NEW! THE EVOLUTION OF CLARITY RECENTLY ASSESSED & NOT ON CHQ END USERS NEEDING TO UPDATE ACCESS ROLE Q & A TIME NEXT MONTH'S MEETING

COC Updates	No CoC or UPLIFT updates at this meeting.
August 2026 Training & Office Hours Calendar	The calendar highlights for the month include: Mondays: Looker Office Hours (general HMIS and report assistance). August 11th: Data Think Tank. August 12th, and 26th: SPN Meeting August 13th (Cancelled) and August 27th: Clarity Office Hours. August 26th: VI-SPDAT Training. August 26th: Homebase TA Office Hours.
HMIS Newsletter	Check out the July Newsletter here!
IN THE KNOW	HMIS Quarterly Compliance Checklist Due Date: Friday, July 31, 2026. Scope: Quarter 2 tracking (covering staff added between April and June). Action Required: Agency leads must run the report in the "Data Analysis" tab to certify new end users. Coordinated Entry and ECM providers without tab access should have received their direct email list to sign and return. Submission Note: Return forms directly to Lesly Soto Bright or Santa Clara Admin. Going through the general help desk adds unnecessary processing delay.
Missed the DEW? No Worries!	<i>Since you couldn't make it live, choose how you want to catch up...</i> "I'm a visual learner" → Check out the Video Recording of the workshop. "Give me the quick version" → Skim the Slide Deck for high-level data quality and compliance tips. "I just have a specific question" → Search our FAQ for a quick check on what was covered.

	 ACCESS ALL RESOURCES HERE	
	NEXT DUE DATE: Wednesday, September 23, 2026 TIME: 1pm-3pm TOPIC: The Evolution of Clarity!	
MFA LIVE!	New Sign-In Flow	Log in using your email address (replaces usernames). You'll briefly redirect to Auth0 to complete sign-in.
	Mandatory MFA	Everyone must enroll/re-enroll MFA in Auth0 on first sign-in. <i>(Legacy 2FA settings do not carry over).</i>
	Manage Your Factors	Head to Account Settings → Security Settings to Enroll new factors or Delete existing ones to reset them.
	30-Day Device Memory	The "Remember this device" option is now standardized to a 30-day window.
	Backup Email	Your staff email is auto enrolled as your backup MFA method. <i>(If you update your email address, re-enrollment is required).</i>
	Clarity Shield / SSO	Bitfocus Support will contact custom SSO users directly to schedule migration.
NEW! BF Training Hub	Account Migration	Progress and history carried over automatically. Activate your account using the invitation email from learn@bitfocus.com.
	Updated Domain	The old site (training.bitfocus.com) shut down on July 17th and now automatically redirects to learn.bitfocus.com.
	Action Items	Check spam for the invite email if you haven't logged in yet. Update your browser bookmarks to the new domain.
	Support Contact	Reach out to sccsupport@bitfocus.com or scc-admin@bitfocus.com for assistance.

REPROT SPOTLIGHT - ROI Dashboard (DA Tab Access Only)

The Dashboard – *Check Out the Slide Deck for Visuals and Further Guidance!*

Purpose: Displays active clients who have missing or expired ROIs.

Logic: Identifies the agency associated with the client's most recent enrollment where ROI status was not checked.

DQ Checks: Quarterly – these should align with Security Checklist Timeline

REPROT SPOTLIGHT - Homeless Status Timeline Report [CLNT-127]

What It Does	Provides a visual, month-by-month timeline of a client's HMIS enrollments to help review chronic homelessness documentation.
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Access & Location	Run directly from any client's Profile screen (accessible to any staff with client access).
How to Read It	Color-Coded Timeline: <i>Squares represent enrollment types per month</i> Green = Shelter/Outreach Blue = Permanent Housing Grey = Transitional SUMMARY Row: <i>Highlights HUD status per month</i> Y (Homeless) N (Not Homeless) (Unable to Determine) Interactive Drilldowns: <u>Click any underlined result</u> to inspect the underlying service/living situation record.
Pro-Tip	Frequent "?" results indicate data entry gaps (e.g., missing bed-nights) to fix before running HUD reports.
MEMOS	Clarity Redesign Summary & Reminder • The Upgrade: <i>A mobile-first, vertical layout featuring a 25-client recent cache, expandable profile cards, mobile GPS pinning, and visual ROI alert flags.</i> • Timeline: <i>Practice in Training starting Aug 26 → Production Sync on Sept 9 → Permanent Cutover on Oct 1.</i> • Demos: <i>Available during HMIS and Looker/Report Office Hours.</i> • Resources: Learn more about new Clarity Interface Updates here!
Referrals Missing from Community Housing Queue	A review of visual agency data flagged a persistent issue: clients are being formally assessed with a VI-SPDAT score of 4 or higher, but their files are not being pushed into the active Community Housing Queue. Correction: Assessors must ensure that after filling out and saving an assessment, they flip the toggle switch to select "Refer Directly to Queue." Otherwise, the client remains invisible to housing resource matching teams.
End Users Needing to Update Access Role	Though hundreds of end users successfully completed the mandatory training course, a large percentage have failed to complete the vital final step: emailing the help desk to request an access role update. * The Issue: Staff cannot connect clients to the portal until this manual permission flip occurs. Please be sure and have End Users contact the Help Desk (sccsupport@bitfocus.com) for assistance.

Next Meeting: Thursday, September 3, 2026

All slides, live hyperlinks, and printable notes from today's session are actively published on the agency website.

Attendees for the Meeting

AGENCY NAME	TA/AGENCY LEAD
Abode Services	Luis Gonzalez
Abode Services	Will Hoffer
Amigos de Guadalupe	Aurora Olivares
Bible Way / Destiny	Aretha Cromwell

Bill Wilson Center	Clark M
Bill Wilson Center	Randi Rosen
Bill Wilson Center	Sujata Panda
California Youth Outreach	Anthony Ortiz Jr.
California Youth Outreach	Julian Delgadillo
CityTeam Ministries	Christopher Chamberlain
Community Services Agency of Mountain View	Ariana Gomez
County of Santa Clara: SCVHHS – Public Health	Alan Garate
County: OSH	Juan Hernandez
County: OSH	Leila Qureishi
County: Reentry Resource Center	Juan Guel Jr.
County: SCVHHS - Ambulatory	Andrea Medellin
County: SCVHHS - BHSD	Kalie Brewster
County: SSA - DEBS General Assistance	Angelica Garay
County: SSA - DEBS SSI Advocacy	Cassandra Brenzel
Covenant House California	Andrew Ramaglia
Destination: Home	Maureen Damrel
Downtown Streets Team	Maureen Damrel
Family Supportive Housing	Alex Le
Goodwill of Silicon Valley	Micheal Baca
HomeFirst	Alisha Parret
Institute on Aging	Christina Strine
Jewish Family Services of Silicon Valley	Tom Marx
LifeMoves	Carmen Kapanga
LifeMoves	Juan Hernandez
Nation's Finest	Ilaisaane Fifita
Nation's Finest	Kim Decker
New Directions - Peninsula Healthcare Connection	Baldeep Pabla
New Directions - Peninsula Healthcare Connection	Meyerlyn Sanchez
Pathway Society	Sara McCain
Pear Suite, Inc.	Kawehi Kea-Scott
Sacred Heart Community Service	Paulina Soto
Sacred Heart Community Service	Paulina Soto (inactive)
Salvation Army	Owen Persons

San Jose State University Research Foundation (SJSU)	Jesse Mejia
School Health Clinics of Santa Clara County	Rose Anne Pierre
Social Impact Team (SIT) Property Owners Downtown Association	Debra Rossi
South County Community Services	Jose Macias
South County Community Services	Myra Winthagen
Stanford Health Care - Department of Social Work and Case Management	Araceli Garcia
Sunday Friends Foundation	Angel Garcia-Martinez