CLARITY HMIS: HUD-CoC PROJECT INTAKE FORM

Use block letters for text and bubble in the appropriate circles.

Please complete a separate form for each household member.

 PROJECT START DATE​ *​*​ *​[All Clients]*

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  *­*  |  |  |  *­*  |  |  |  |  |

 Month DayYear

TRANSLATION ASSISTANCE NEEDED? *Would the client like services to be provided in a language other than English?*

|  |  |  |  |
| --- | --- | --- | --- |
| ○ | No  | ○ | Client doesn’t know  |
|
| ○ | Client prefers not to answer  |
| ○ | Yes  |
| ○ | Data not collected  |
|

IF “YES” TO TRANSLATION ASSISTANCE NEEDED – INDICATE PREFERRED LANGUAGE

|  |  |  |  |
| --- | --- | --- | --- |
| ○ | English | ○ | Tagalog |
| ○ | Spanish | ○ | Client doesn’t know  |
| ○ | Vietnamese | ○ | Client prefers not to answer  |
| ○ | Mandarin | ○ | Data not collected  |
| ○ | Different Preferred Language (*specify*): |

SOCIAL SECURITY NUMBER​ ​*[All Clients]*

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  *­*  |  |  |  *­*  |  |  |  |  |

|  |
| --- |
| **QUALITY OF SOCIAL SECURITY** |
| ○ | Full SSN reported | ○ | Client doesn’t know |
| ○ | Client prefers not to answer |
| ○ | Approximate or partial SSN reported | ○ | Data not collected |

|  |  |
| --- | --- |
| **CURRENT NAME** *[​All Clients]* | N/A  |
| Last  |   |  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |  | ○ |
| First  |   |  |   |   |   |   |   |   |   |   |   |   |   |   |   |   |   |  |
| Middle  |   |  |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |  | ○ |
| Suffix  |   |  |   |   |   |   |   |   |   |   |   |   |   |  |  |  |  |  | ○ |
| **QUALITY OF CURRENT NAME** |
| ○ | Full name reported | ○ | Client doesn’t know |
| ○ | Partial, street name, or code name reported | ○ | Client prefers not to answer  |
| ○ | Data not collected  |

DATE OF BIRTH​ ​*[All Clients]*

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  *­ /* |  |  |  *­ /* |  |  |  |  |  Age: |

 Month DayYear

|  |
| --- |
| **QUALITY OF DATE OF BIRTH** |
| ○ | Full DOB reported | ○ | Client doesn’t know |
| ○ | Approximate or partial DOB reported | ○ | Client prefers not to answer  |
| ○ | Data not collected  |

GENDER​ *​[All Clients]*

|  |  |  |  |
| --- | --- | --- | --- |
| ○ | Woman (Girl, if child) | ○ | Questioning |
| ○ | Man (Boy, if child)  | ○ | Different Identity (*specify*): |
| ○ | Culturally Specific Identity (e.g., Two-Spirit) | ○ | Client doesn’t know  |
| ○ | Transgender | ○ | Client prefers not to answer  |
| ○ | Non-Binary | ○ | Data not collected  |

RACE AND ETHNICITY ​(Select all applicable) ​*[All Clients]*

|  |  |  |  |
| --- | --- | --- | --- |
| ○ | American Indian, Alaska Native, or Indigenous | ○ | Native Hawaiian or Pacific Islander |
| ○ | Asian or Asian American | ○ | White |
| ○ | Black, African American, or African | ○ | Client doesn’t know  |
| ○ | Hispanic/Latina/e/o | ○ | Client prefers not to answer |
| ○ | Middle Eastern or North African | ○ | Data Not Collected |

VETERAN STATUS​ ​*[All Adults]*

|  |  |  |  |
| --- | --- | --- | --- |
| ○ |  No  | ○ |  Client doesn’t know  |
| ○ |  Yes | ○ |  Client prefers not to answer  |
| ○ |  Data not collected  |
| **IF “YES” TO VETERAN STATUS**  |
| Year entered military service (year) |   |
| Year separated from military service (year) |   |
| Theater of Operations: World War II  |
| ○ |  No  | ○ |  Client doesn’t know  |
| ○ |  Yes | ○ |  Client prefers not to answer  |
| ○ |  Data not collected  |
| Theater of Operations: Korean War  |
| ○ |  No  | ○ |  Client doesn’t know  |
| ○ |  Yes | ○ |  Client prefers not to answer  |
| ○ |  Data not collected  |
| Theater of Operations: Vietnam War  |
| ○ |  No  | ○ |  Client doesn’t know  |
| ○ |  Yes | ○ |  Client prefers not to answer  |
| ○ |  Data not collected  |
| Theater of Operations: Persian Gulf War (Desert Storm)  |
| ○ |  No  | ○ |  Client doesn’t know  |
| ○ |  Yes  | ○ |  Client prefers not to answer  |
| ○ |  Data not collected  |
| Theater of Operations: Afghanistan (Operation Enduring Freedom) |
| ○ |  No  | ○ |  Client doesn’t know  |
| ○ |  Yes  | ○ |  Client prefers not to answer  |
| ○ |  Data not collected  |
| Theater of Operations: Iraq (Operation Iraqi Freedom)  |
| ○ |  No  | ○ |  Client doesn’t know  |
| ○ |  Yes  | ○ |  Client prefers not to answer  |
| ○ |  Data not collected  |
| Theater of Operations: Iraq (Operation New Dawn)  |
| ○ |  No  | ○ |  Client doesn’t know  |
| ○ |  Yes  | ○ |  Client prefers not to answer  |
| ○ |  Data not collected  |
| Theater of Operations: Other peace­keeping operations or military interventions (such as Lebanon, Panama, Somalia, Bosnia, Kosovo)  |
| ○ |  No  | ○ |  Client doesn’t know  |
| ○ |  Yes  | ○ |  Client prefers not to answer  |
| ○ |  Data not collected  |
| Branch of the Military  |
| ○ |  Army  | ○ |  Coast Guard  |
| ○ |  Air Force  | ○ |  Client doesn’t know  |
| ○ |  Navy  | ○ |  Client prefers not to answer  |
| ○ |  Marines  | ○ |  Data not collected  |
| Discharge Status  |
| ○ |  Honorable  | ○ |  Dishonorable  |
| ○ |  General under honorable conditions  | ○ |  Uncharacterized  |
| ○ |  Other than honorable conditions (OTH) | ○ |  Client doesn’t know  |
| ○ |  Client prefers not to answer  |
| ○ |  Bad Conduct  | ○ |  Data not collected  |

RELATIONSHIP TO HEAD OF HOUSEHOLD ​*[All Client Households]*

|  |  |  |  |
| --- | --- | --- | --- |
| ○ |  Self  | ○ |  Head of household - other relation to member  |
| ○ |  Head of household’s child  |
| ○ |  Head of household’s spouse or partner  | ○ |  Other: non­-relation member  |

ENROLLMENT CoC *[only if multiple CoC’s] \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

# **ZIP CODE OF LAST PERMANENT ADDRESS** [All Clients]

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |

# **WHEN CLIENT WAS ENGAGED** ​[Street Outreach Only or Night by Night Emergency Shelter]

|  |  |
| --- | --- |
| Date of Engagement: | \_\_\_\_/\_\_\_\_/\_\_\_\_\_\_\_\_\_\_  |

# **IN PERMANENT HOUSING** [Permanent Housing Projects, for Heads of Households]

|  |  |  |  |
| --- | --- | --- | --- |
| ○ |  No | ○ |  Yes |
| IF “YES” TO PERMANENT HOUSING |
| Housing Move-In Date: | \_\_\_\_/\_\_\_\_/\_\_\_\_\_\_\_\_\_\_  |

PRIOR LIVING SITUATION

TYPE OF RESIDENCE *[Head of Household and Adults]*

|  |  |  |  |
| --- | --- | --- | --- |
| ○ | Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport, or anywhere outside) | ○ | Hotel or motel paid for without emergency shelter voucher |
| ○ | Emergency shelter, including hotel or motel paid for with emergency shelter voucher, or Host Home shelter | ○ | Host Home (non-crisis) |
| ○ | Safe Haven | ○ | Staying or living in a friend’s room, apartment, or house |
| ○ | Foster care home or foster care group home | ○ | Staying or living in a family member’s room, apartment, or house |
| ○ | Hospital or other residential non­-psychiatric medical facility | ○ | Rental by client, no ongoing housing subsidy |
| ○ | Jail, prison, or juvenile detention facility | ○ | Rental by client, with ongoing housing subsidy |
| ○ | Long-term care facility or nursing home | ○ | Owned by client, with ongoing housing subsidy |
| ○ | Psychiatric hospital or other psychiatric facility | ○ | Owned by client, no on­going housing subsidy |
| ○ | Substance abuse treatment facility or detox center | ○ | Client doesn’t know |
| ○ | Transitional housing for homeless persons (including homeless youth) | ○ | Client prefers not to answer |
| ○ | Residential project or halfway house with no homeless criteria | ○ | Data not collected |
|  **IF “RENTAL BY CLIENT, WITH ONGOING HOUSING SUBSIDY” -- SPECIFY:** |
| ○ | GDP TIP housing subsidy | ○ | Emergency Housing Voucher |
| ○ | VASH Housing subsidy | ○ | Family Unification Program Voucher (FUP) |
| ○ | RRH or equivalent subsidy | ○ | Foster Youth to Independence Initiative (FYI) |
| ○ | HCV voucher (tenant or project based) (not dedicated) | ○ | Permanent Supportive Housing |
| ○ | Public Housing Unit | ○ | Other permanent housing dedicated for formerly homeless persons |
| ○ | Rental by client, with other ongoing housing subsidy |

|  |
| --- |
| **LENGTH OF STAY IN PRIOR LIVING SITUATION** |
| ○ | One night or less | ○ | One month or more, but less than 90 days | ○ | Client doesn’t know  |
| ○ | Two to six nights | ○ | 90 days or more, but less than one year | ○ | Client prefers not to answer  |
| ○ | One week or more, but less than one month | ○ | One year or longer  | ○ | Data not collected  |

LENGTH OF STAY LESS THAN 7 NIGHTS *[TH, PH]*

|  |  |  |  |
| --- | --- | --- | --- |
| ○ |  No | ○ |  Yes |

LENGTH OF STAY LESS THAN 90 DAYS [*Institutional Housing Situations]*

|  |  |  |  |
| --- | --- | --- | --- |
| ○ |  No | ○ |  Yes |

ON THE NIGHT BEFORE - DID YOU STAY ON - STREETS, IN EMERGENCY SHELTER, SAFE HAVEN *[Head of Household and Adults]*

|  |  |  |  |
| --- | --- | --- | --- |
| ○ |  Yes | ○ |  No |
| Approximate Date This Episode of Homelessness Started | \_\_\_\_/\_\_\_\_/\_\_\_\_\_\_\_\_\_\_  |
| Number of *times* the client has been on the streets, ES, or Safe Haven in the last 3 years |
| ○ | One Time | ○ | Client doesn’t know |
| ○ | Two Times | ○ | Client prefers not to answer  |
| ○ | Three Times | ○ | Data not collected  |
| ○ | Four or More Times |  |
| Total Number of *Months* homeless on the streets, ES, or Safe Haven in the last 3 years |
| ○ | One month (this time is the first month)  | ○ | Client doesn’t know  |
| ○ | 2­-12 months (specify number of months): \_\_\_\_\_\_\_\_  | ○ | Client prefers not to answer  |
| ○ | More than 12 months  | ○ | Data not collected  |

DISABLING CONDITION ​*[All Clients]*

|  |  |  |  |
| --- | --- | --- | --- |
| ○ | No  | ○ | Client doesn’t know  |
| ○ | Yes  | ○ | Client prefers not to answer  |
| ○ | Data not collected  |

PHYSICAL DISABILITY ​*[All Clients]*

|  |  |  |  |
| --- | --- | --- | --- |
| ○ | No  | ○ | Client doesn’t know  |
| ○ | Yes  | ○ | Client prefers not to answer  |
| ○ | Data not collected  |
| IF “YES” TO PHYSICAL DISABILITY – SPECIFY  |
| Expected to be of long-continued and indefinite duration and substantially impairs ability to live independently? | ○ | No  | ○ | Client doesn’t know  |
| ○ | Yes  | ○ | Client prefers not to answer  |
| ○ | Data not collected  |

DEVELOPMENTAL DISABILITY ​*[All Clients]*

|  |  |  |  |
| --- | --- | --- | --- |
| ○ |  No  | ○ | Client doesn’t know  |
| ○ |  Yes  | ○ | Client prefers not to answer  |
| ○ | Data not collected  |

CHRONIC HEALTH CONDITION ​*[All Clients]*

|  |  |  |  |
| --- | --- | --- | --- |
| ○ | No  | ○ | Client doesn’t know  |
| ○ | Yes  | ○ | Client prefers not to answer  |
| ○ | Data not collected  |
| IF “YES” TO CHRONIC HEALTH CONDITION – SPECIFY  |
| Expected to be of long-continued and indefinite duration and substantially impairs ability to live independently? | ○ | No  | ○ | Client doesn’t know  |
| ○ | Yes  | ○ | Client prefers not to answer  |
| ○ | Data not collected  |

HIV-AIDS ​*[All Clients]*

|  |  |  |  |
| --- | --- | --- | --- |
| ○ | No  | ○ | Client doesn’t know  |
| ○ | Yes  | ○ | Client prefers not to answer  |
| ○ | Data not collected  |

MENTAL HEALTH DISORDER ​​*[All Clients]*

|  |  |  |  |
| --- | --- | --- | --- |
| ○ | No  | ○ | Client doesn’t know  |
| ○ | Yes  | ○ | Client prefers not to answer  |
| ○ | Data not collected  |
| IF “YES” TO MENTAL HEALTH DISORDER– SPECIFY  |
| Expected to be of long-continued and indefinite duration and substantially impairs ability to live independently? | ○ | No  | ○ | Client doesn’t know  |
| ○ | Yes  | ○ | Client prefers not to answer  |
| ○ | Data not collected  |

SUBSTANCE USE DISORDER ​*[All Clients]*

|  |  |  |  |
| --- | --- | --- | --- |
| ○ | No  | ○ | Both alcohol and drug use disorders |
| ○ | Alcohol use disorder  | ○ | Client doesn’t know  |
| ○ | Client prefers not to answer  |
| ○ | Drug use disorder  | ○ | Data not collected  |
| IF “ALCOHOL USE DISORDER” “DRUG USE DISORDER” OR “BOTH ALCOHOL AND DRUG USE DISORDERS” – SPECIFY  |
| Expected to be of long-continued and indefinite duration and substantially impairs ability to live independently? | ○ | No | ○ | Client doesn’t know  |
| ○ | Yes | ○ | Client prefers not to answer  |
| ○ | Data not collected  |

# **SURVIVOR OF DOMESTIC VIOLENCE** ​[Head of Household and Adults]

|  |  |  |  |
| --- | --- | --- | --- |
| ○ | No  | ○ | Client doesn’t know  |
| ○ | Yes  | ○ | Client prefers not to answer  |
| ○ | Data not collected  |
| **IF “YES” TO SURVIVOR OF DOMESTIC VIOLENCE SPECIFY WHEN EXPERIENCE OCCURRED** |
| ○ | Within the past three months  | ○ | One year ago or more  |
| ○ | Three to six months ago (excluding six months exactly)  | ○ | Client doesn’t know  |
| ○ | Client prefers not to answer  |
| ○ | Six months to one year ago (excluding one year exactly)  | ○ | Data not collected  |
| Are you currently fleeing?  | ○ | No  | ○ | Client doesn’t know  |
| ○ | Yes  | ○ | Client prefers not to answer  |
| ○ | Data not collected  |

# **INCOME FROM ANY SOURCE** ​[Head of Household and Adults]

|  |  |  |  |
| --- | --- | --- | --- |
| ○ | No  | ○ | Client doesn’t know  |
| ○ | Yes  | ○ | Client prefers not to answer  |
| ○ | Data not collected  |
| IF “YES” TO INCOME FROM ANY SOURCE – INDICATE ALL SOURCES THAT APPLY  |
| Income Source | Amount | Income Source | Amount |
| ○ | Earned Income |  | ○ | Temporary Assistance for Needy Families (TANF) |   |
| ○ | Unemployment Insurance |  | ○ | General Assistance (GA) |   |
| ○ | Supplemental Security Income (SSI) |  | ○ | Retirement income from Social Security |   |
| ○ | Social Security Disability Insurance (SSDI)  |  | ○ | Pension or retirement income from a former job |   |
| ○ | VA Service-Connected Disability Compensation |  | ○ | Child support |   |
| ○ |  VA Non-Service-Connected Disability Pension |  | ○ | Alimony and other spousal Support |   |
| ○ | Private Disability Insurance |  | ○  | Other income source  |   |
| ○ | Worker’s Compensation |  | *(specify):* |
| Total Monthly Income for Individual:  |   |

# **RECEIVING NON CASH BENEFITS**​ ​[Head of Household and Adults]

|  |  |  |  |
| --- | --- | --- | --- |
| ○ | No  | ○ | Client doesn’t know  |
| ○ | Yes  | ○ | Client prefers not to answer  |
| ○ | Data not collected  |
| IF “YES” TO NON­CASH BENEFITS – INDICATE ALL SOURCES THAT APPLY  |
| ○ | Supplemental Nutrition Assistance Program (SNAP) | ○ | TANF Child Care Services |
| ○ | Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) | ○ | TANF Transportation Services |
| ○ | Other (specify):  | ○ | Other TANF-funded services |

COVERED BY HEALTH INSURANCE ​*[All Clients]*

|  |  |  |  |
| --- | --- | --- | --- |
| ○ | No  | ○ | Client doesn’t know  |
| ○ | Yes  | ○ | Client prefers not to answer  |
| ○ | Data not collected  |
| IF “YES” TO HEALTH INSURANCE ­ HEALTH INSURANCE COVERAGE DETAILS  |
| ○ | MEDICAID  | ○ | Employer Provided Health Insurance |
| ○ | MEDICARE  | ○ | Health Insurance Obtained Through COBRA  |
| ○ | State Children’s Health Insurance (SCHIP)  | ○ | Private Pay Health Insurance  |
| ○ | Veterans Health Administration (VHA) | ○ | State Health Insurance for Adults  |
| ○ | Other (specify): | ○ | Indian Health Services Program |

SEXUAL ORIENTATION ​*[For CoC: YHDP funded programs-Adults and Head of Households]*

|  |  |  |  |
| --- | --- | --- | --- |
| ○ | Heterosexual | ○ | Other  |
| ○ | Gay | *If Other please specify:* |
| ○ | Lesbian | ○ | Client doesn’t know |
| ○ | Bisexual  | ○ | Client prefers not to answer  |
| ○ | Questioning/Unsure | ○ | Data not collected  |

EDUCATION INFORMATION *[All Clients 18+]*

LAST GRADE COMPLETED

|  |  |  |  |
| --- | --- | --- | --- |
| ○ | Less than Grade 5 | ○ | Associate’s degree |
| ○ | Grades 5-6 | ○ | Bachelor’s degree |
| ○ | Grades 7-8 | ○ | Graduate degree |
| ○ | Grades 9-11 | ○ | Vocational certification |
| ○ | Grade 12 / High school diploma | ○ | Client doesn’t know |
| ○ | School program does not have grade levels | ○ | Client prefers not to answer |
| ○ | GED | ○ | Data not collected |
| ○ | Some College |  |

CURRENTLY ATTENDING COLLEGE/UNIVERSITY

|  |  |  |  |
| --- | --- | --- | --- |
| ○ | Not Currently Attending | ○ | Academically Disqualified |
| ○ | Attending Full Time | ○ | Client doesn’t know |
| ○ | Attending Part Time | ○ | Client prefers not to answer |

NAME OF COLLEGE/UNIVERSITY

|  |  |  |  |
| --- | --- | --- | --- |
| ○ | De Anza College | ○ | West Valley College |
| ○ | Evergreen Valley College | ○ | Other Bay Area College/University |
| ○ | Foothill College | ○ | Other CA College/University |
| ○ | Gavilan College | ○ | Other College/University |
| ○ | Mission College | ○ | Other Vocational Program |
| ○ | San Jose City College | ○ | Client doesn't know |
| ○ | San Jose State University | ○ | Client prefers not to answer |
| ○ | Santa Clara University | ○ | Data not collected |
| ○ | Stanford University |  |

EXPECTED COMPLETION YEAR

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|   |  | */*  |  |  |  */*  |  |  |  |  |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Signature of applicant stating all information is true and correct Date