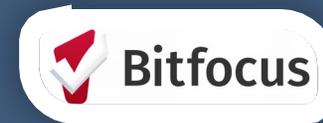




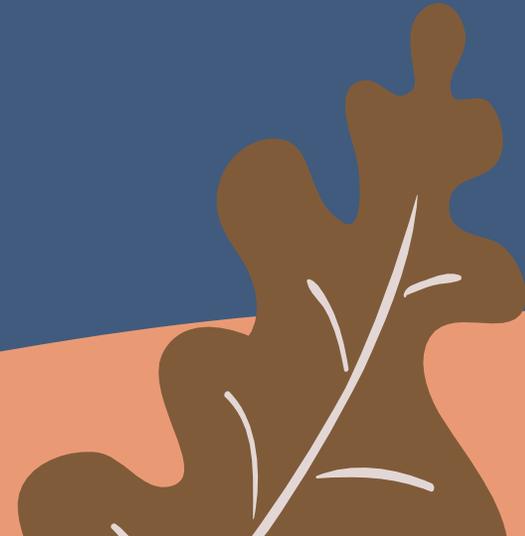
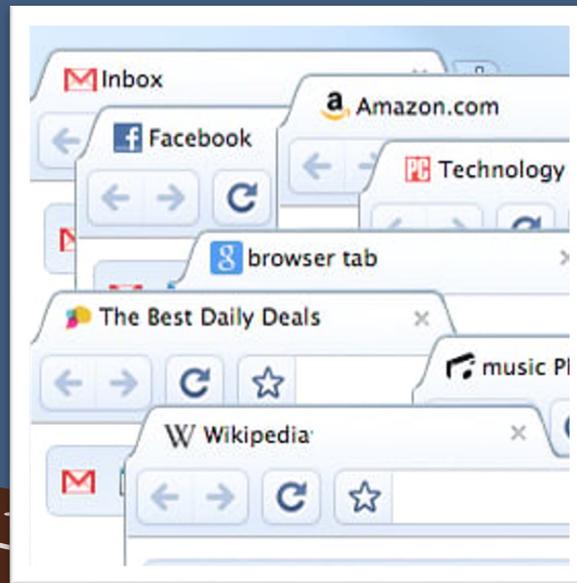
**SCC TECHNICAL
ADMIN. (TA)
AGENCY LEAD MEETING
THURSDAY, NOVEMBER
7TH, 2025**





GETTING TO KNOW YOU!

How many browser tabs do you have open right now (or most of the time)?



DISCUSSION ITEMS



UPDATES

- **CoC Updates**
- **UPLIFT Updates**
- **HMIS Newsletter**

IN THE KNOW

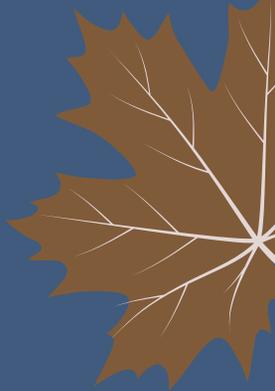
- **Federal Reporting - What's Next**
- **SCC HMIS Quarterly Compliance Certification Checklist - DUE**
- **Special Guest Speaker - LifeMoves**

MEMOS

- **Recently Assessed & Not on CHQ**
- **Holiday Schedule**
- **New Supportive Housing Referral Process Training - Q&A**
- **Next Months Meeting**



BITFOCUS ANNOUNCEMENT





COC UPDATES

COC UPDATES



HUGE THANK YOU TO OUR ENTIRE COMMUNITY FOR YOUR CRUCIAL PART IN THE 2024 COC FUNDING APPLICATION.

IN TOTAL WE APPLIED FOR \$46.9M, INCLUDING \$4.6M IN COC BONUS FUNDING AND \$2M IN DV BONUS FUNDING.

HUD COC FUNDING – OFFICE OF SUPPORTIVE HOUSING – COUNTY OF SANTA CLARA

OUR NEXT PIT COUNT COMMUNITY PLANNING MEETINGS IS THURSDAY, 11/14, 10-1130AM.

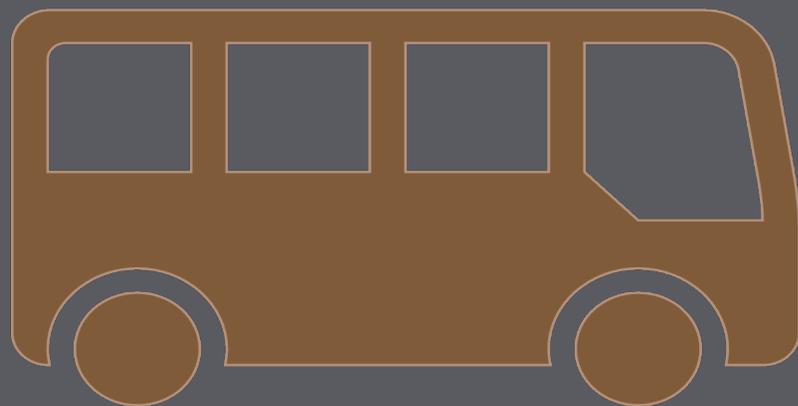
ALL ARE WELCOME TO HELP PLAN THIS IMPORTANT EFFORT! JOIN THROUGH ZOOM AT [THIS LINK!](#)

THANKS TO ALL WHO ATTENDED THE SUPPORTIVE HOUSING REFERRAL PROCESS TRAINING AND ASKED SO MANY GOOD QUESTIONS!

WE WILL SEND MORE DATES FOR COORDINATED ENTRY RELATED TRAININGS IN 2025.



MON	TUES	WED	THURS	FRI
<h1>November 2024</h1>				1 11am SCC (CoC) Navigating Mainstream Benefits Training Series: Medicare, Medi-Cal, & Covered CA
4	5	6	7 10am SCC Clarity Office Hours HMIS Technical Administrator (TA)/Agency Lead Meeting	8
11 <u>1pm SCC Looker Office Hours</u> VETERANS DAY HOLIDAY BITFOCUS CLOSED	12 <u>Data Think Tank</u>	13 <u>9:30am Service Providers Network Meeting</u> <u>10am SCC TA Office Hours</u>	14 <u>10am 2nd Community Planning Meeting for 2025 PIT Count</u> <u>1pm Coordinated Entry Work Group</u>	15
18	19	20 <u>11am 2nd Community Planning Meeting - 2025 Point-in-Time Count</u>	21 <u>10am SCC Clarity Office Hours</u> <u>9am SCC CoC VI-SPDAT Training</u>	22
25 <u>1pm SCC Looker Office Hours</u>	26	27 <u>10am SCC TA Office Hours</u>	28  29 THANKSGIVING BITFOCUS CLOSED	29



UPLIFT UPDATES

UPLIFT UPDATES



The pooled pass period began last week, 11/1

No more passes for Q2 are available

- Please do not submit any requests in HMIS
- The remaining passes are being processed
 - Requests submitted by the 31st by agencies with allocation are processed first
 - All other requests dated 11/01 were processed on a first-come, first-served basis

Reminders

If a client no longer needs their pass & the sticker is still *unused*: *please notify us so we can reassign the sticker to another client in need*

If a replacement badge is needed, make a request for a **"Badge Only"** on HMIS **AND** notify UPLIFT@hhs.sc.gov





HMIS NEWSLETTER



Santa Clara HMIS News October 2024

Welcome to the Santa Clara HMIS October 2024 newsletter!

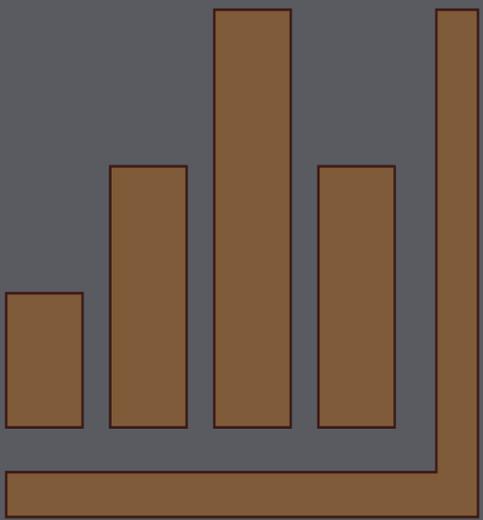
In this edition you'll find the following:

- [SCC User Satisfaction Survey 2024 – Have You Submitted Your Responses!](#)
- Check Out This Fun Poll: [Do you prefer talking on the telephone or texting for everyday conversation?](#)
- [SCC HMIS Quarterly Compliance Certification Checklist – DUE 10/31/2024](#)
- New Supportive Housing Referral Process Training
- Federal Reporting – Data Quality & Outreach
- Report Spotlight: [\[DQXX-120-AD\] Project Households with issues in HoH determination](#)
- Clients Assessed & Not on CHQ
- Resource Highlight
- Meetings/Upcoming Events
- Bitfocus is Hiring!



IN THE KNOW





FEDERAL REPORTING – WHAT'S NEXT

TENTATIVE LSA TIMELINE

**NOVEMBER
4TH**

- HDX
Opens

**NOVEMBER
13TH**

- Upload
Deadline

**DECEMBER
12TH**

- Warning Notes
Deadline

JANUARY 9TH

- Submission
Deadline





WHAT'S NEXT

Please respond to any communications you receive regarding Data Quality as soon as possible

Be sure to run the following reports to assist you in the Data Quality process

1. [\[HUDX-225\] HMIS Data Quality Report](#)
2. [\[GNRL-106\] Program Roster](#)
3. [\[GNRL-220\] Program Details Report](#)

If you have questions, please be sure and attend the **HMIS Office Hours** that occur **every other Thursday from 10am-11:30am**

DATA ANALYSIS: LSA DATA CLEANUP REPORTS

LSA Data Cleanup: Funding Source and Configuration Issues

This dashboard will show potential issues with funding sources set-up for a program, but may also show data quality errors associated with other program configuration issues such as BUI and program start/end dates

LSA Data Cleanup: Length of Stay and Utilization Overview

This dashboard will identify programs that have utilization issues based on BUI set-up – this is related to low (less than 60%) or high utilization (more than 105%)

LSA Data Cleanup: Project Descriptor Data Issues

This dashboard will identify issues with program set-up elements (e.g., Geocodes, Zip codes, Program Start/End Dates or clients enrolled outside of a program operating period)

DATA ANALYSIS: LSA DATA CLEANUP REPORTS

The screenshot displays the 'Abode Services' interface. At the top, there is a navigation bar with 'REPORT LIBRARY', 'EXPLORE', and 'DATA ANALYSIS' (the latter is highlighted with a red box). Below this is a header for 'DATA ANALYSIS'. The main content area is titled 'Built In Reports' and shows a list of 12 reports. The 'DATA ANALYSIS' menu item and a group of five reports are highlighted with red boxes. The reports listed are:

Report Name	Action
Home	
APR Submission Preparation	⊙ RUN
Client Status	⊙ RUN
Data Quality Dashboard	⊙ RUN
LSA Data Cleanup: Funding Source and Configuration Issues	⊙ RUN
LSA Data Cleanup: Length of Stay and Utilization Overview	⊙ RUN
LSA Data Cleanup: Overlapping Enrollments	⊙ RUN
LSA Data Cleanup: Project Descriptor Data Issues	⊙ RUN
Night-by-Night Shelter Daily Analysis Dashboard	⊙ RUN

DATA ANALYSIS: LSA DATA CLEANUP REPORTS

LSA Data Cleanup: Length of Stay and Utilization Overview

Reporting Period Filter: Program CoC: Agency Name: Program Name: Continuum Project: Victim Service Provider:

A. Length of Stay

A. i) Entry Exit Emergency Shelters Length of Stay

	Program CoC	Agency Name	Program Name	Project Type	Program Active?	Operating Start Date	Operating End Date	Clients Enrolled During the Reporting Period	Total Enrollments During the Reporting Period	Active Enrollments Open for Over 90 Days	Average Days in Project
1	CA-500			Emergency Shelter – Entry Exit	Active	2024-01-01	2026-07-01	35	35	10	83.5
2	CA-500			Emergency Shelter – Entry Exit	Active	2022-07-01		40	40	2	61.8
3	CA-500			Emergency Shelter – Entry Exit	Inactive	2023-02-06	2024-06-30	14	14	0	299.4
4	CA-500			Emergency Shelter – Entry Exit	Active	2023-04-17	2030-04-30	113	113	26	118.1
5	CA-500			Emergency Shelter – Entry Exit	Active	2018-01-01	2050-01-01	59	59	0	134.1
6	CA-500			Emergency Shelter – Entry Exit	Active Expired	2018-01-01	2024-06-30	7	7	0	248.0

A. ii) Night-by-Night Emergency Shelter Length of Stay

	Program CoC	Agency Name	Program Name	Project Type	Program Active?	Operating Start Date	Operating End Date	Clients With a Housing Bed Night Service During the Reporting Period	Active Enrollments Open for More than 90 Days (Based on Project Start Date)	Average # of Nights Stayed Per Client During the Reporting Period
1	CA-500			Emergency Shelter – Night-by-Night	Active	2024-01-01		31		Average # of Nights Stayed Per Client During the Reporting Per
2	CA-500			Emergency Shelter – Night-by-Night	Active	2018-10-01	2050-01-01	638	122	90.9
3	CA-500			Emergency Shelter – Night-by-Night	Active	2000-01-01	2099-01-01	50	13	111.5
4	CA-500			Emergency Shelter – Night-by-Night	Inactive	2022-02-01	2024-08-07	37	0	3.6
5	CA-500			Emergency Shelter – Night-by-Night	Active	2000-01-01	2099-01-01	22	9	242.5

DATA ANALYSIS: LSA DATA CLEANUP REPORTS

Entry/Exit Enrollment Overlaps

Overlapping Enrollments ⓘ

	Overlapped Program ^ CoC	Overlapped Agency ^ Name	Overlapped Program ^ Name	Overlapped Project Type	Overlapped Enrollment ID	Overlapped Project Start Date	Overlapped Household Move-in Date	Overlapped Project Exit Date	User Creating Overlapped Enrollment	Overlapped Enrollment Assigned Staff	Overlapping Enrollment CoC	Overlapping Agency Name	Overlapping Program Name	Overlapping Project Type	Overlapping Enrollment Id
868	CA-500	Santa Clara County Housing Authority (SCCHA)	Pedro Street Interim Housing (IH)	Emergency Shelter - Entry Exit	557508	2023-09-05	∅	2023-10-30			CA-500	Santa Clara County Housing Authority (SCCHA)	[CCP Housing Maintenance] Immanuel Sobrato Community PBV	PH - Permanent Supportive Housing (disability required for entry)	56
869	CA-500	Santa Clara County Housing Authority (SCCHA)	HUD - VASH	PH - Permanent Supportive Housing (disability required for entry)	531534	2020-01-15	2020-02-18	∅			CA-500	Goodwill of Silicon Valley	SSVF Veterans - Rapid Re-Housing	PH - Rapid Re-Housing	58
870	CA-500	LifeMoves	LifeMoves -CSJ- Motel Voucher Program	Emergency Shelter - Entry Exit	469079	2022-04-02	∅	2023-11-29			CA-500	LifeMoves	Temporary Housing Assistance Program (THAP)	Emergency Shelter - Entry Exit	57



**SCC HMIS QUARTERLY
COMPLIANCE CERTIFICATION
DUE**

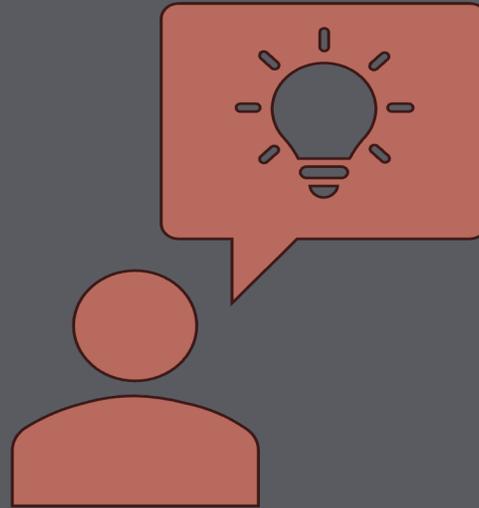
SCC QUARTERLY COMPLIANCE CHECKLIST

DEADLINE:
THURSDAY, OCTOBER
31ST EOB
DETAILS HERE!

NON-SUBMISSION

*Staff not certified will be made
inactive*

*Once submitted staff can contact the
Help Desk (sccsupport@Bitfocus.com)
to be reinstated*



SPECIAL GUEST SPEAKER—LIFEMOVES

CYNTHIA MASON

DATA ANALYSIS



INTRODUCTION

NAME: Cynthia Mason

AGENCY: LifeMoves

ROLE/POSITION: Data Analysis





INTERIM HOUSING PROGRAMS

Largest Interim Supportive Housing Provider in the Bay Area

We operate housing and/or programs at 25+ sites across San Mateo and Santa Clara counties, with four new sites currently underway.



Non-Site Based Programs (Community Based Programs)

- Rapid Re-Housing
- Homeless Outreach
- Emergency Assistance Network...and more



The New York Times

Homeless Shelters That Prioritize ‘the Three Ps’—Especially Privacy

Prefabricated modular campuses in Northern California are offering comforts that may help keep people off the streets—with pets, possessions and private space in mind.



The accommodations at the \$57 million San Mateo County Navigation Center in Redwood City resemble Modernist low-rise apartment buildings. The complex has 240 units. Matthew Millman, via the Office of Charles F. Bloszies

By [Jane Margolies](#)
Aug. 29, 2024

This article is part of our [Design special section](#) about creating space with the look and feel for one person.

Even before the pandemic, some large homeless shelters in and around San Francisco were not cutting it.

The dormlike settings offered no privacy, no room for possessions and no place for pets—“the three Ps,” said Charles F. Bloszies, an architect and engineer whose namesake firm worked on the [Embarcadero Navigation Center](#) in San Francisco and other congregate facilities in Northern California.

DATABASES



- Enrollment Programs
- Demographics
- Benefits
- Services
- Prior location



- Case Notes
- Services
- Files
- Referrals
- Housing History (San Mateo County)



- Monthly, Quarterly, Yearly reports
- Ad-Hoc data requests





OTHER SERVICES OFFERED

Education & Specialized Services

Family Services

- Children's Service Coordinators
- Education & Wellness Programs

Adult Services

- Housing, Employment, & Benefits Specialists

Behavioral Health & MSW Programs

BHP

- Train doctoral-level students
- Provide therapy services (individual, couples, family, group, milieu)

MSW

- Case Management track
- Clinical track
 - 1:1 therapy
 - PEP workshops in collaboration with Education program



FY24 DEMOGRAPHICS

LIFEMOVES SERVED APPROXIMATELY A TOTAL OF 7000 CLIENTS



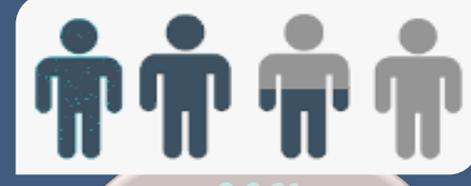
1 IN 4

AGE 55+



3 IN 4

POC



68%

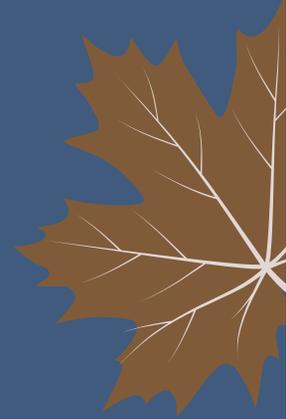
SINGLE
ADULTS

QUESTIONS?





MEMOS





**RECENTLY ASSESSED & NOT
ON CHQ**

RECENTLY ASSESSED & NOT ON CHQ

Agency Name	Client Count	Agency Name	Client Count
LifeMoves	16	Abode Services	2
HomeFirst	8	Santa Clara County Office of Education (SCCOE)	1
Social Impact Team (SIT) Property Owners Downtown Association	5	Catholic Charities	1
Move Mountain View	4	The United Effort Organization	1
PATH	3	New Directions - Peninsula Healthcare Connection	1
CityTeam Ministries	3	County of Santa Clara: SCVHHS - Public Health	1
Community Solutions	2	County: Reentry Resource Center	1



HOLIDAY SCHEDULE

HOLIDAY SCHEDULE

BITFOCUS OBSERVED HOLIDAY

Veterans Day, Monday November
11th, 2024

Thanksgiving Day, Thursday,
November 28th, 2024

&
Friday, November 29th, 2024

HELP DESK

- Skeleton Crew
- Limited Availability via Email
- Please submit requests, but be patient



NEW SUPPORTIVE HOUSING REFERRAL PROCESS TRAINING

Q & A



Q&A **NEW SUPPORTIVE HOUSING REFERRAL PROCESS**

WHAT DOES IT DO

New supportive housing referral process streamlines supportive housing referrals to better expedite housing placements

HOW DO WE DO IT

By continuously improving our data quality and processes, our goal is to increase efficiency in connecting clients to housing while supporting providers to ensure all who are eligible for a housing resource meet referral criteria

Further, addressing data quality issues on the Community Housing Queue will assist in better informed programmatic planning

EXPECTED OUTCOMES

A more accurate number of current households eligible for supportive housing
A better understanding of resource and service gaps
Ensuring all households on the CHQ are eligible for referral



THURSDAY,
DECEMBER 5TH, 2024

NEXT MONTHS MEETING